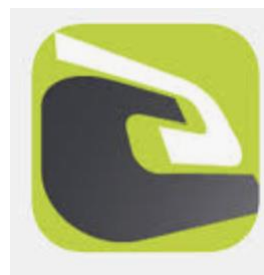




Debitrak Instructions for Parents/Guardians

1. Download Debitrak app from Android/Apple Store
2. Open app
3. Click continue
4. Click Sign Up
5. Type in your email address
6. Create password
7. Click Register
8. Click Scan Now
9. Allow app access to camera while using app
10. Scan QR code*
11. Enter fob/reg number on the back of the fob (starting with 069F)
12. Fill in first your name (parent)
13. Fill in surname (parent)
14. When asked whether you're a student/teacher/default – select default
15. Accept terms and agreements
16. Create Account
17. Select top up amount on the account
 - Parents can add multiple accounts for their son's/daughter's using each individual fob card by selecting the three lines on the top left hand corner, selecting home and add account
 - Parents can order from the app menu for their son/daughter and the money will be deducted from the account.
 - Fobs will only be required for use in the tuck shop. Should any student have mislaid their fob, please contact the office and a replacement will be provided.
 - All orders for the canteen should be made online.
 - As outlined in the August mailing a €10 admin charge has been added to all accounts and will be deducted from your first top up.



*If there is a red line on the image when scanning the QR code, close the app and reopen the app. This is only occurring with a small number of Android devices.



Debitrak Instructions for Students

1. Download Debitrak app from Android/Apple Store
2. Open app
3. Click Continue
4. Select Login
5. Log in using your parent's username and password
6. Once you have selected your account it will load by default each time you open the app
7. Fobs will only be required for use in the tuck shop.
8. All orders for the canteen should be made online.

